

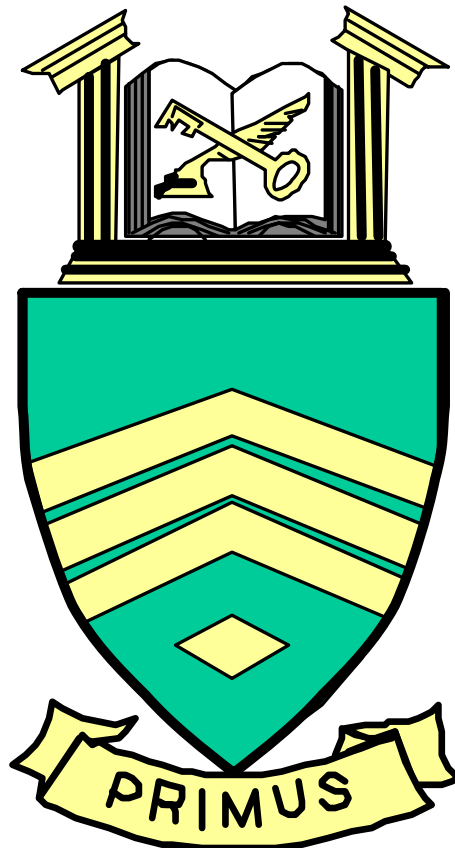
U.S. ARMY SERGEANTS MAJOR ACADEMY (FSC-TATS)

L652

OCT 04

DRILL AND CEREMONIES

STUDENT HANDOUT



THIS PAGE LEFT BLANK INTENTIONALLY

Appendix C

PRACTICAL EXERCISE 1

Title	DRILL AND CEREMONIES
-------	----------------------

Lesson Number / Title	L652 version 1 / DRILL AND CEREMONIES
-----------------------	---------------------------------------

Introduction	<p>The primary value of drill and ceremonies is to prepare troops for battle. Drill and ceremonies enables commanders to quickly move their forces from one point to another, mass their forces into a battle formation that affords maximum firepower, and maneuver those forces as the situation develops.</p>
--------------	--

Motivator	<p>The manner in which your company conducts formations reflects directly on the state of discipline and esprit possessed by your unit. As a first sergeant, it is imperative that you pay special attention to ensure that your unit conducts all drill and ceremonies properly. Remember that well-conducted formations have a way of instilling a sense of pride and discipline in your soldiers and NCOs alike.</p>
-----------	---

Terminal Learning Objective	<p>NOTE: The instructor should inform the students of the following Terminal Learning Objective covered by this practical exercise.</p>
-----------------------------	--

At the completion of this lesson, you [the student] will:

Action:	Conduct unit level drill and ceremonies.
Conditions:	As a first sergeant in a classroom or parade field environment given FM 3-21.5 and SH-2.
Standards:	Conduct unit level manual of the guidon, an in-ranks inspection, and a change of command acting in any or all of the company level key leadership positions, IAW FM 3-21.5 and the practical exercise checklist with 100% accuracy.

Safety Requirements	None
---------------------	------

Risk Assessment	Low
-----------------	-----

Environmental Considerations	None
------------------------------	------

Evaluation	<ul style="list-style-type: none"> • This is not a graded exercise. The instructor/DL coordinator will allow individual and group feedback during the After Action Review (AAR). • The time allotted for this practical exercise will allow you to perform the exercise to standard.
Instructional Lead-In	This practical exercise will help you correctly perform drill and ceremonies.
Resource Requirements	<p>Instructor Materials: None</p> <p>Student Materials:</p> <ul style="list-style-type: none"> • Guidon. • Inspection Checklist.
Special Instructions	Refer to the situations below and follow the instructions contained in the requirements for situations 1 and 2 for completion of this practical exercise.
Procedures	<ol style="list-style-type: none"> 1. Instructors/DL coordinators assign the following positions to students on a rotating basis: <ol style="list-style-type: none"> a. Company Commander. b. Executive Officer. c. First Sergeant. d. Platoon leaders (Depending on class size). e. Platoon Sergeants (Depending on class size). f. Squad Leaders (Depending on class size). g. Guidon Bearer. 2. <u>SITUATION 1</u>: Your commander's change of command ceremony is in one week. You must form the company and rehearse for the change of command ceremony. <ol style="list-style-type: none"> a. REQUIREMENT: Train your company guidon bearer on all required movements IAW FM 3-21.5, Appendix H. Groups have 20 minutes to complete this requirement. b. REQUIREMENT: Perform a company change of command in accordance with FM 3-21.5. Groups have 25 minutes to complete this requirement. 3. <u>SITUATION 2</u>: You are the new First Sergeant for Company C, 3/60 Infantry. Your commander wants to conduct an in-ranks inspection tomorrow. You decide to conduct an in-ranks inspection before the commander's. Groups have 45 minutes to complete the following requirements. <ol style="list-style-type: none"> a. REQUIREMENT: Form the company without officers and conduct an in-ranks inspection in accordance with FM 3-21.5. b. REQUIREMENT: Form the company with officers and conduct an in-ranks inspection in accordance with FM 3-21.5. c. REQUIREMENT: Participate in AARs as directed by the instructor/DL.

**Feedback
Requirements**

None

THIS PAGE LEFT BLANK INTENTIONALLY

Appendix D

HANDOUTS FOR LESSON 1: L652 version 1

This appendix contains the items listed in this table--

Title/Synopsis	Pages
SH-1, Advance Sheet	SH-1-1 and SH-1-2
SH-2, Drill and Ceremonies Performance Checklist	SH-2-1 thru SH-2-3

THIS PAGE LEFT BLANK INTENTIONALLY

Student Handout 1

Advance Sheet for L652

Lesson Hours This lesson consists of two hours of practical exercises.

Overview The objective of this lesson is to familiarize you with the purpose of drill. The purpose of drill is to enable a first sergeant to move his/her unit from one place to another in an orderly manner. Drill also aids by instilling habits of precision and response to leader's orders. This lesson will provide a means, through ceremonies, of enhancing the morale of troops, developing the spirit of cohesion, and presenting traditional, interesting and well-executed military parades.

Learning Objective Terminal Learning objective (TLO).

Action:	Conduct unit level drill and ceremonies.
Conditions:	As a first sergeant in a classroom or parade field environment given FM 3-21.5 practical exercise checklist.
Standard:	Conduct unit level manual of the guidon, change of command, and an in-ranks inspection; acting in any or all of the company level key leadership positions, IAW FM 3-21.5 and the practical exercise checklist with 100% accuracy.

ELO A Conduct Manual of the Guidon.

ELO B Conduct an In-Ranks Inspection.

ELO C Conduct a Change of Command Ceremony.

Assignment

- Read Advance Sheet.
- Read FM 22-100, Chapters 8, 10, and Appendix H, before class
- Read Student Handout 2.

Additional Subject Area Resources None

Bring to Class

- FM 22-100.
- Student Handouts 1 and 2.
- Pen or pencil and writing paper.

Note to Students

It is your responsibility to do the homework prior to class. We expect you to come to class prepared and participate in the small group discussion by providing information you learned from your individual study, as well as your personal and observed experiences. Failure to study and read the assignments above will result in your inability to fully participate with the rest of the group. Not having your input affects the group's ability to fully discuss the information.

Student Handout 2

MANUAL OF THE GUIDON PRACTICE EXERCISE CHECKLIST

Action	Guidon Bearer Position	Go/No Go
Unit formation	1 step in front of and 2 (15 inch) left steps to the right of and facing the person forming.	
1SG forms unit	Three steps forward on the command, "Post."	
Facing movement	Raises ferrule 1" off marching surface (bending right elbow slightly) executes movement and lowers the ferrule to the order position keeping staff vertical throughout.	
Unit in marching movement	Faces right, double time to 5 steps forward of and centered on squad leaders of 1st Plt. (If Commander is at head of formation, executes 2 left steps).	
Order Guidon (position of attention)	Keeps ferrule on marching surface, touching outside of right foot. Holds staff in right hand forming "U" with fingers (extended and joined pointing downward). Right hand and arm behind staff. Staff rested against the hollow of the shoulder.	
Rest positions	On preparatory command, moves right hand up staff until forearm horizontal and grasps staff. On command of execution: thrusts ferrule forward until the arm is fully extended. Note: "At Ease" and "Rest" executed only from "order guidon."	
Carry guidon	On preparatory command for marching, grasps the staff with right hand and raises vertically six inches off marching surface. Simultaneously reaches across body (with forearm horizontal) grasps staff with left hand. Holds staff in position with left hand while sliding right hand down six inches and regrasps. On command of execution, snaps left hand to left side and simultaneously steps off.	
Order Guidon from Carry Guidon	Lets the staff slide through the right hand until the ferrule touches the marching surface.	
Raised Guidon	On preparatory command, raises guidon vertically with the right hand and simultaneously moves the left hand across the body until the right hand is in line with the right shoulder (elbow into side). Holds this position until the command of execution.	
Present Guidon	On preparatory command executes raised guidon. On command of execution, lowers guidon to the horizontal position resting under the armpit. Returns left hand to side sharply.	
Salute	Moves left hand sharply so the first joint of the forefinger is touching the staff with thumb and fingers extended and joined (palm down, wrist straight, forearm horizontal).	

IN RANKS INSPECTION PRACTICE EXERCISE CHECKLIST

Action	Position	Go/No Go
Form the Company #1	1SG positioned 9 steps in front of and faces the line where the front rank of each platoon will form. Commands "Fall In" or (at close interval), "Fall in."	
Form the Company #2	When all PSG are facing the 1SG, commands "Post" faces about and moves 3 steps forward. (Guidon bearer and PSGs move 3 steps forward on command). 1SG faces about.	
Prepare for inspection	1SG Directs "Prepare for Inspection". PSGs face about, open ranks and align platoons. When all PSGs are facing front, commands "At Ease."	
Inspection	a. 1SG inspects Guidon Bearer, executes half left in marching the right flank platoon (PSG commands over right shoulder, "PLT, attention" 1SG halts directly in front of PSG. PSG reports (saluting), "1SG, the platoon is ready for inspection. 1SG returns salute and inspects the PSG.	
	b. 1SG directs PSG to lead through the inspection, faces half left (in marching) and halts directly in front of the 1st squad leader (PSG halts in front of 2 nd person in 1st squad and commands "2nd, 3rd, 4th squads At Ease."	
	c. Executes proper movements during troop inspection.	
	d. After 1SG inspects the last soldier in the rank, PSG hesitates to allow 1SG to precede him. 1SG inspects rear of rank. (PSG commands next squad to attention).	
	e. 1SG halts in front of 2nd squad leader, PSG commands previous squad to "At Ease". Continues through the last squad.	
	f. When the 1SG completes the inspection of the platoon, the PSG commands the platoon to Attention ("Platoon, Attention") and overtakes the 1SG en route back to the front of the PLT (6 steps in front of and centered), exchanges salutes with the 1SG. The 1SG faces to the right (in marching) and moves to the next platoon. PSG faces about, commands "close ranks, march" and "at ease" then faces about and executes at ease.	
	g. When the 1SG completes company inspection, returns to post at center of company and commands attention ("Company, Attention"). Then dismisses the company.	
NOTE:	Follow steps above for commander's inspection, demonstrating the appropriate positions for the 1SG, the XO, the Plt Ldr, and the PSG.	

CHANGE OF COMMAND CEREMONY PRACTICE EXERCISE CHECKLIST

Note: Company is formed and inspected. Modify to fit available assets.

Action By	Position	Go/No Go
1SG	Moves from rear of reviewing party by the most direct route and halts directly in front of the Guidon.	
Outgoing Commander	4 steps in front of Guidon.	
Incoming Commander	Outgoing commander's right.	
Bn Commander	Between outgoing and incoming commander.	
Outgoing/ Incoming Commanders	Take one-step forward, executes facing movements to face each other.	
1SG	Takes Guidon (right hand above left), faces about.	
Narrator	Reads assumption of command order.	
1SG	Steps forward, presents guidon to outgoing commander.	
Outgoing commander	Grasps guidon with left hand above right, passes guidon to Bn Commander.	
Bn commander	Grasps guidon with right hand above left passes guidon to incoming commander.	
Incoming commander	Grasps guidon with left hand above right, passes guidon to 1SG.	
1SG	Grasps guidon with right hand above left faces about and passes guidon-to-guidon bearer.	
Both commanders	As the 1SG faces about, execute facing movements back to original direction (facing the colors).	
1SG	Faces about and returns to post behind reviewing party.	
Note:	The finial of the guidon remains to the outside of the Square while being passed during the ceremony.	

THIS PAGE LEFT BLANK INTENTIONALLY